



O Time of Arrival

- **STAFF TRAINING:** Begins on **Sunday, May 29, at OUTLAW RANCH**. It is essential that all staff attend the full staff training. **Plan to arrive between 3:00 p.m. and 5:00 p.m.** We need to collect ALL your hire paperwork BEFORE dinner, so please arrive **ON-TIME**.
- **LATE ARRIVALS** or missed sessions are subject to approval. Please contact Pastor Molly immediately if you cannot be here by the 29th (molly@losd.org or 605-673-4040). Please make note of your situation and your arrival date/time on the "Time of Arrival" form **at the staff training web site** (www.outlawranch.org).
- **EARLY ARRIVAL:** Some staff expressed interest in volunteering a few days before May 29 to help prepare Outlaw and AMR facilities for summer. If you would like to do this, please indicate on the "Time of Arrival" form on the website, and we will let you know if we have projects for you to do.
- **WILDERNESS FIRST AID TRAINING:** begins prior to staff training on Friday and Saturday May 27-28. All Atlantic Mountain Ranch (AMR) counselors, all wranglers, and anyone who works with campers off-site, on trail rides, and the more remote areas of the Black Hills are asked to take this course. Please note that you need Adult CPR and AED BEFORE you come to take the Wilderness First Aid class. Assistant Director Mary Stutz will contact you if you are one of these staff members.
- **CPR/FIRST AID:** Please find a First Aid and CPR class to complete **BEFORE** you come to camp this summer. For most people, the First Aid Class is Standard or Community First Aid. The CPR class is Adult, Infant, and Child CPR and AED. These classes may be offered at your school, by the local Red Cross, or YMCA. Staff who took a Red Cross CPR course last year must renew every year, so you need to take another course. (We will have these courses at staff training for those few people that are unable to find a course.) Those of you at AMR who have been asked to take Wilderness First Aid do not need another First Aid Class, but you do need Adult CPR and AED **BEFORE** you come to take the Wilderness First Aid class.)

Staff Training Website: www.outlawranch.org Copies of health forms, schedules, and other information are available online to help you get ready for summer. This site will include a staff list, updated as more staff are hired. You may want to consult the staff list to arrange rides out to camp. Note – you will need a user name and password to view the staff list.